

**February 24, 2015**

**Minutes**

**Biathlon PEI Board Meeting**

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**Present:** Steven Woodman, Judy Hale, Bob Bentley, Lynn Boudreau, Alison Jenkins (non-voting)

**Regrets:** Becky Townsend, Michelle Corderio, Connie MacKinnon – Connie’s regrets are entered into the minutes (scanned addendum)

**Call to Order** 6:35 Steve Woodman

**Approval of the Agenda:** Lynn Boudreau moves to accept the agenda. Bob Bentley seconds.

**Approval of the Minutes** from the Jan 6 meeting: Judy Hale moves to accept minutes. Bob Bentley seconds.

**Business arising/** action Items from the Jan 6 meeting minutes

BPEI Credit Card – Michelle emailed information. Global Mastercard was the favoured option based only on email information, requires more investigation. Email scanned into addendum.

Trail Marking signs – Signs are lost. They need to be replaced.

**AXN:** Alison will re-order signs.

Action Item: Michelle to contact home Hardware to check that bill has been taken care of. – DONE – also got a sponsors sign to hang up.

Action Item: Lynn to check if Bob can do these evaluations (regarding Gold Coaches) – IN PROGRESS, Lynn will check with coaching Association.

Action Item: Lynn to check with Biathlon Canada to send all stuff to Sport PEI – NOTHING YET last contact with Bi Can regarding this was December 2014.

Action Item: Bob to send Judy the Learn To Ski information so that it can go up on the Calendar. Bob should send Judy Souris and Mill River information as well. – ONGOING – Judy adds items based on email traffic. Learn to Ski has wrapped up as on Feb 28.

Action Item: Bob to purchase rifle and target. – Bob did purchase ??????? one rifle and one target??????????

Action Item: Michelle and Alison to get final number to the Board as soon as possible so athletes can use funds during season.

Action Item: Alison please edit on your copy and circulate to Lynn to place on website.

## **New Business**

**1. Annual General Meeting date/agenda** -- Date to be May 16 or 17, 2015. Steve Woodman to prepare agenda. Also Notice of Special meeting to vote on Constitution and By-Laws, to be held immediately preceding the BPEI AGM.

Discussion about membership fee increase and including new fee structure on the BiCan website. Throughout the year, we have been discussing whether to include athlete and rifle fees on the site. Mill River might benefit from a raise in club fees for example, while Brookvale Bears does not need a raise on fees. Questions came up regarding club structure and priority shifted to ratifying a club structure.

Club structure sub-committee was struck to make presentation to Board prior to AGM meeting in May: Bob Bentley (Chair), Alison Jenkins, Becky Townsend (TBC), Becky Wedge (TBC), Joe Lund (TBC)

**2. Confirmation of recent motions/proposals** – email traffic will be entered into the addendum

Selection Criteria for Nationals

Payment for Groomer Proposal (\$600)

Gift for Carsen Campbell to offset expenses (\$300)

AXN: Steven Woodman to email correspondence to Alison.

AXN: Alison Jenkins to include all electronic motions, votes and approvals in Feb 24 minutes.

**3. CWG 2019** – eligibility criteria (age) not out yet. Discussed which age group to target for competitive stream training. Based on CWG 2015 criteria, ages 12-18 is the group that will be eligible. What shall we name the stream? (NOT “elite”, requested)

Also, do we let the athletes/ clubs/ parents know that we’re working on this 12-18 assumption so that they can plan and plan to train?

Bob supports support for clubs and suggests letting folks know about our working age assumptions.

**4. Volunteer Award** – Proposed that our BPEI volunteer award be named after the late Jack MacKinnon to honour his vast contributions to our organization. To be given out at Atlantic Cup.

AXN: ALL BOARD, mull it over and let’s vote electronically before next board meeting.

5. **Biathlon Canada Nominations**; in response to an email from Bi Can regarding lack of nominations, do we have any nominations for the awards to be awarded form at the Nationals. We don't have any.

6. **Nominating Committee** for next year – Alison Jenkins (Chair), Brighid Woodman (to be confirmed)

7. **ASFP** funding – Leadership funding deadline is March 1. There was a “Plane Committee” meeting between Steve, Judy and Lynn on the plane home from CWG.

They propose applying for funding for an Executive director for BPEI. It would require \$8000 in matching funds from BPEI.

Judy moves that BPEI pursues Leadership Funding from ASFP. Should we get approved, BPEI will contribute \$8000 in matching funding. Lynn seconds. 2 yays, 1 abstention. *Motion passed.*

Other ASFP deadlines are March 31 (Bears, Sport Dev.)

The ED will not replace the Intro to Sports Coordinator.

Last year's report due June 15.

Interim Report is due Nov. 15<sup>th</sup>.

8. **Special general** meeting of Biathlon Canada – Steve Woodman will call in (Feb 24<sup>th</sup>, following BPEI Board meeting.)

9. **Funding of Nationals** – Lynn moves that BPEI, on an annual basis, sues general funds to offset costs of coaching support at Nationals. This year, the amount will be \$3000. Judy seconds. Unanimous. *Motion Passed.*

**ADDED ITEM:** – Norway Proposal: While at the recent Valcartier event Steve Woodman was invited by a coach from Norway to the Norwegian Junior Championships. They want a North American Team to attend. The discussion has continued at subsequent events and it seems to be a serious offer. Proposed that this event become a CWG 2019 year 1 project. As well, this event will be a great competitive opportunity for athletes who will be aged out by the 2019 CWG.

CWG 2019 also requires a committee to take charge of ASFP funding.

## **Reports**

1. President

Entered Gemma's email into minutes in scanned addemdum.

Canada Winter Games went well.

## 2. Treasurer

Michelle not present, no motion to accept report.

Regarding last year's 3<sup>rd</sup> party review, there has been no report to the Board yet.

AXN: Lynn will email Chelsea to look for report.

Minutes to reflect that Cheque 118 to Carsen Campbell was NOT a gift as it says on the report, it is CG excellence funding.

## 3. Membership

Report was circulated electronically:

Membership report as of Feb 24:

158 members on Zone 4  
~ 20 Brookvale Bears  
22 Souris Striders Ski Club  
13 Mill River Club  
20 Supporters  
12 Officials  
24 Coaches

## 4. Introductory Programs

Skate ski clinic held Saturday Feb 14. Coaches were John and Anne Keuper.

FYI: there is a special rental and trail pass rate for parents of athletes while they are at lessons. Alan Matters recently extended the previously Alpine offer to Nordic as well.

Brookvale Bears are doing well. They are a little behind schedule due to storms, but will try to make up some time on Mar 1 with a double session. Polars have been trying out the .22c rifles.

Mill River only has one 1 coach to 13 kids. Is there anything we can do?

There is a demo in Cornwall in one week (Tues Mar 3)

Bob's goal for next year is to add one more club.

Bears Fun Day is scheduled for March 8, 2015. Invitation extended to all Island Clubs as well as NB and NS.

BYOBib scheduled for March 22. There will be an air rifle category. Also GEAR COLLECTION day. Also last day for Park to be open.

Badges have been ordered for all clubs.

5. Coaching Development

NCCP changes to facilitators core training needed to be/ remain LP.

Lynn becoming Master Core Trainer so she can help with this.

6. Athlete Development – no report

7. Strategic Planning

Will need to strike a committee to implement findings.

AXN: Alison to invite Joe to next meeting or any meeting to share his findings.

8. Fundraising

\$1500 from Atlantic Cup

\$950 from Scotiabank

**Club Updates**

1. Souris

2. Mill River

**Round Table**

Groomer Proposal: Bob and JimRichards met with Valerie Docherty. She indicated that the two big questions going forward will be : 1. How will we met our \$ goals? 2. Risk management regarding volunteer groomers and funding options.

Next step is distributing the documents: to who? Bob suggests Parks group, Minister and Deputy Minister.

T-Shirts: Alison is working on getting t-shirts designed for ordering. Hope to have them by March 22.

Congratulations to Johan who competed at the World Masters!

Congratulations to the CWG athletes, coaches, manager and staff for the excellent performances!

**Next Meeting**

Tuesday March 24<sup>th</sup>, 2015

**Adjournment**

Lynn at 8:45