

Biathlon PEI Board Meeting
September 2, 2014
Minutes

Present: Bob, Lynn, Becky, Steve, Connie, Judy, Alison

Call to Order: Steve Woodman, Vice President called the meeting to order at 6:30

AXN: Alison to draft a letter of heartfelt thanks to Darryl for his work as President of BPEI

Opening Remarks: Thanks for coming, Thanks for changing the date of the meeting.

Approval of the Agenda

Approval of the Minutes from the July 23 meeting: Bob moves to approve the minutes of the July 23 meeting. Alison Seconds.

Urgent Business:

Cyclists on Berm

A safety concern was raised: A trail has been constructed on the interior of the berm. Biathlon PEI cannot condone cycling on the berm. It is a serious safety and regulatory concern for Biathlon PEI, not to mention the potential loss of the recently improved and enlarged berm structure.

AXN: Steve will write a letter to Mike Connolly informing him of the trail and our repeated request to stop cyclists from using the berm as a technical trail feature.

Business Arising/ Action Items from the Minutes of the July 23 meeting

1. Brookvale Maintenance – storage shed, target sandblasting, AXN: Bob will meet with Parks

New Groomer Proposal

Bob attended a meeting with Ruth DeLong. She is trying to get a dedicated groomer for the Nordic site. Parks is looking at getting a used groomer. Duncan Sturtz has prepared a project proposal, and has estimated that for 1500\$ he can put together a detailed plan. Ruth proposes to re-form the Brookvale x/c club and access their existing balance of 900\$ and is asking BPEI for the remaining 600\$ to make up the difference.

** Bob moves the Board approve up to 600\$ to go to the writing of a plan to improve grooming at Brookvale Nordic. Lynn Seconds. The motion is unanimously passed.

Bob is continuing his work to complete remaining items on the 2014-2015 maintenance plan.

2. Canada Games Wax Technician

** Lynn moves that Steve Hale becomes Canada Winter Games Wax Technician. Bob Seconds. The Motion is passed unanimously.

3. CG Athlete Selection

Lynn pointed out a potential conflict of interest to be amended by replacing “Head Coach” with “Coaching Staff” wherever it appears.

** Pending changes, Connie moves to accept the Athlete Selection Criteria. Bob Seconds. The motion is passed unanimously.

4. Events

- Sept 20 & 21 Run and Shoot PEI

This event is to be part of the training camp and for camp participants (ie: not a public event)

It was decided that there should be another public event later in the fall, to allow time to have a good promotion. It will also have Bears categories.

AXN: Alison and Lynn to Co-chair the public Run and Shoot.

- Cadet Provincials Update (email correspondence)

The Cadet Provincials are scheduled for January 18 & 19, 2015. This coincides with an event the CWG team plans to attend in Valcartier.

AXN: Steve will respond to say BPEI would prefer to do something together, preferably February 7, 2015 with separate races am/pm.

- Easterns: late application update

In progress

5. Constitution and Bylaws

Constitution and Bylaws to be a living document online until it's approved at a Special Meeting, to be held immediately preceding the 2015 AGM.

Membership fees on the Biathlon Canada Site must be voted on by the membership before the end of the membership year (March 31, 2015)

6. Cadet Building

Materials are in good shape.

Reports

1. President/ Vice-President

Things are going well.

Correspondence was received from Robert Campbell. No action taken by Board.

2. Treasurer

The Board received the Treasurer's report. (Michelle sent her regrets)

3. Membership

Alison proposed a standing agenda item for membership items and will provide an update or other report as it comes along.

Connie presented draft of day membership form.

** Bob moves to accept day membership with amendments. Alison seconds. The motion was passed unanimously.

4. Bears

Bob held a second Bears Clinic on August 24, 2014. It was a running clinic with Corrine Roswell. All the kids, parents and Bob ran the 4.6km Plantation trail. A roller ski clinic is coming up in September.

Biathlon Canada Buff Competition is open to air rifle results. Bob plans to get the Bear's results entered.

Bears expenditures are to be conducted as usual.

5. Coaching Development

There is lots of athlete develop0ments, PB's at every turn.

Only 4 people filled out the coaches survey that we (Lynn) sent out to see what would encourage past coaches to return to the sport.

A Gold level Community Coaching Course will be offered over the Christmas break (between Christmas and New Years)

6. Athlete Development

- Jericho Report

It was beneficial to roller ski ahead of the event. Our athletes did great: there were 2 top 5 finishes at a North American Event!

- Charlo

Good training for the athletes, in particular, Ryan Hamiltons talk: The Confident Biathlete. It was worth the costs.

7. Portfolios
 - Canada Games (covered in other items)

 - Intro to Sport

John and Ann Keuper are coming back to coach the Learn To Ski Program. Bob is planning a monthly afternoon session for adults.

- Strategic Planning

AXN: Alison to email Joe for an update on Strategic Planning.

New Business

1. Election of New President

Tabled; Steve will stand until we have a plan.

To be the first item at next meeting.

2. Date for PEI Atlantic Cup and assign organizing team

AXN: Connie will identify the team.

3. Biathlon Canada Fees for subsequent years, shall we change the current set up?

We will circulate a proposal by email. (it must be approved by the membership prior to March)

4. Cadet events Key dates (covered)

5. Purchase of portable waxing table and brushes

The Board received a proposal from Steven Hale requesting 1200\$ for supplies for use in Canada Games Prep (but to be at all BPEI events pre and post CWG), plus a digital wax iron, the total of all these to exceed 1400\$.

** Connie so moves. Becky seconds.

6. CWG waxing needs

Steven Hale estimated the CWG waxing needs not to exceed 3200\$. Lynn reports that our total funding for CGW will be around \$8700. On behalf of Canada Games Lynn proposes that BPEI provides half of the wax costs, not to exceed 1600\$, while the athletes provide the other half.

** Connie so moves. Bob Seconds. The motion is passed with two abstentions.

Additional Business:

Bob raises bank sponsorship and suggests Credit Union.

Judy raises the issue the need for a small discretionary amount that can be used for rifle repairs etc. Steve proposes an Equipment Committee composed of Bob and Judy with an annual budget of 500\$ that can be spent without Board approval.

7. Service Pins

To be awarded by Biathlon Canada. Divisions must submit a list of members past or present with years of service.

AXN: Circulate email to membership asking how many years service they have accumulated. Circulate to old lists as well as current lists.

AXN: Service Pin Poster for the Lodge.

AXN: Bob will compile a list of people and reasonable estimates of years of service.

Next Meeting Date: Tuesday October 7 at 6:30.

Adjournment: Steve calls for a motion to adjourn at 8:37