

**August 4, 2015**

Biathlon PEI Board Meeting

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**Present:** Steve W, Paul Ellis, Lucas Boudreau, Lynn Boudreau, Karla Thompson, Alison Jenkins

**Regrets:** Bob Bentley, Becky Townsend

**Call to Order: B**

**Approval of the Agenda (Aug 4)**

Decided to bring AXN items forward at the end of the agenda

Karla moves to approve, Paul seconds. Agenda is approved.

**Approval of the Minutes (July 7)**

Lynn moves to approve, Lucas seconds. Minutes are approved.

**Business Arising from Minutes**

**AXN** – Alison to email membership of upcoming competitions – CWG 2019 – draft poster presented on aug 4

**AXN:** Steve to ask Connie if she is interested in remaining involved in officials work  
Steve has spoken with Connie, and will check in again at the end of summer.

**AXN:** Steve to invite Murray Wylie to come and give a talk about BiCanada and, conveniently, perhaps give an officials course

Steve did contact Murray about official course, Murray is for sure interested in putting on a course, he just needs to know dates.

**AXN:** Lynn to pick dates for Murray to put on an officials course.

- Lynn has been invited to a Biathlon Canada IBU Worlds Officials Course in Toronto October 15 to 18, 2015.
- Alison moves that the board approve up to 300\$ for expenses. Karla seconds. One abstention. No contrary minded. The motion is passed.

**AXN** - Lynn to look and ask others if they know when the board member attendance was last looked at approx. window back 3 or 4 years ago

Attendance policy to be developed.

**AXN** – There needs to be a club structure committee formed by September 1, 2015

**AXN:** Lynn to speak with John & Joanne July 8, Steve Woodman will follow up by sending a letter stating our financial state

Letter sent and reply received and entered into correspondence.

**AXN:** Paul and Lynn to work together this fall and early winter to come up with a plan to present the board in preparation with hopes to apply again in 2016 (ED position)

**AXN:** Table again for next meeting coaching development plan

**AXN:** Steve Woodman to send out notice to coaches of this course taking place (Comp Dev Sept 2015)

Darlene has accepted, Steve has declined

**AXN – SW** feels we should pick a date and we looked Feb 14/15 Lynn to look at World Cup events in USA

Correspondence entered into file: NB event schedule.

Event dates (some tentative)

NB AC#1 Jan 8-10

NS AC#2 Jan23 – 24

NB Cadet Feb 6-7

PE AC#3 Feb 20-21 (proposed new date as previous suggestion Feb 13-14 is concurrent with Pres qu' Ile, Maine event)

NS Cadet regionals

Feb 26-28

QC cadet nationals

Early March

**AXN** Lynn or SW confirm with Judy that she has the \$2000 and her plan for the event

Judy is going to Jericho, plans are set.

**AXN** Table and bring it back (officials developing)

**AXN – SW** to ask Judy to plan and run fall camp with expectations of at least breaking even

Steve has been in touch with Judy. She suggests two camps: an overnight for higher intensity athletes looking to train hard and another one-day camp for TfL and TtT. She has offered to take the lead on one of these and a supporting role in the other.

Set tentative dates:

Sept 26 -27 (overnight camp)

Oct 3 (one day camp, hoping to recruit athletes form previous camp to help)

Oct 12 TURKEY SHOOT!

**AXN** -SW- delegated to Lucas to get designs for the t-shirt and set a date.

Ordered 50 dri fit tops (various sizes) selling price 20\$ cost around 14\$

Paul suggests circulating the info to Bob's mailing list.

### **New Business**

1. RSO course - nothing further
2. Coaching Development (development of plan) – nothing further
3. Event guidelines (Lynn)

Presented a draft: BPEI Standard Guidelines for Participating in Events. Judy has reviewed the document and her suggestions were incorporated.

AXN: Board to review documents and return ready to discuss and to approve a final version.

Discussion suggested a booklet to be developed (modeled on another province's handbook) containing all the policies and other information of what to expect upon joining BPEI.

4. Payment of BPEI fees by e-transfer

Lynn moves to create an email like [bpeitreasurer@gmail.com](mailto:bpeitreasurer@gmail.com) to accept e-transfer payments. Alison seconds. Passed unanimously.

### **Reports**

1. President

Mostly covered in previous discussion. It's been fairly busy for summertime. Looking into the requests from Sport PEI regarding last year's budget.

2. Treasurer

Karla presents reports. Lynn moves to accept. Lucas seconds. No contrary minded, motion passed.

3. Fundraising

Raised over 500\$ through events and over 100\$ through other efforts. Shirts are on the way.

Race series is going well, attendance has been 12, 22, and 13, respectively. The upcoming bike n shoot promises to be well attended.

4. Membership

Total: 60

BPEI: 51

Supporters: 5

Souris Striders: 4

**Round Table**

Lynn: Help with building, Please! Darryl has put in a lot of hours of work on the building and it's coming close to completion. There are a few things left: cap, tar, gable, tyvek (ran out and are scavenging pieces), last of the siding. Let's get a token of appreciation.

SW: suggested we organize a work day. And that it goes without saying that we'd show our thanks!!

Secretary: We are all super grateful to Darryl for heading this up and doing the lion's share of the work!

Lucas: excited about Jericho

Paul: suggests a travel policy, that could go into proposed handbook

**Next Meeting:** Sept 1, 2015 at 6:30

**Adjournment:** Lucas moves to adjourn at 7:17pm