

**September 8, 2015**

**Minutes**

Biathlon PEI Board Meeting

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**Present:** Bob Bentley, Becky Townsend, Paul Ellis, Lynn Boudreau, Steven Woodman, Karla Thompson, Alison Jenkins

**Regrets:** Lucas Boudreau

**Call to Order:** 6:40

**Approval of the Agenda:** Bob moves to approve the agenda, Paul seconds. Agenda approved.

**Approval of the Minutes (Aug 4):** Paul moves to approve the minutes from the August 4 meeting. Karla seconds. Minutes are approved.

**Business Arising from Minutes**

**From action items brought forward:**

**Officials Course:** Alison to email membership (this year and last year) to assess interest and availability in an introductory officials course and an advanced course. We will use this information to determine a date for Murray.

**Club Structure:** Bob sent around a plan. He has identified his team. Plans to interview other PSO's with clubs to identify their best practices. These ideas will be brought to the board in a preliminary report, the board will decide on what to implement and a final plan with implementation will be presented. Planned due date: Nov 15.

**ED position:** on the radar. Will change based on club structure decision.

**AXN:** Steve to ask Connie if she is interested in remaining involved in officials work  
Steve has spoken with Connie, and will check in again at the end of summer. - Pending

**AXN - Board member attendance policy (Lynn).** Still looking into it, tabled until next meeting.

**IBU Officials course:** re-scheduled to the following week and now Lynn is unable to attend.

**New Business**

**1. Elite athlete assistance**

Lynn received and email request from Carsen Campbell for a letter from the BPEI Board endorsing him in his application for funding through the PEI Elite Athlete Assistance.

- Is he a member of BPEI?
- IF not: Can we write a letter endorsing him as a former member?

**2. New Building - Electrical & Ramp**

**Electrical hook-up:** Waiting for a quote from the electrician to bring to the Board.

**Ramp/ Stairs:** must provide something across the entire width of the garage door opening. Ramp is preferable, but ½ ramp and ½ stairs might be cheaper. **AXN:** Bob will look into it, Scott/ cadets may be able to help financially.

**Shingles:** 6 bundles left over; we will keep one for the building. Will take bids for the remaining 5.

Offers to purchase to be sent to Karla.

**Rebar:** Lynn wants to cut it and use it in races (fencing) like they do in Charlo. Bob can cut it. **AXN:** Lynn will contact Andre Boissonneau in Charlo to find dimensions.

Lynn requests a Thank-you note be sent to the Cordieros for installing the garage door.

The board would like to enter into the minutes a formal thank you to Darryl Boudreau for his extensive work on our new building. Bravo and thank-you!

Discussion was held to decide on appropriate thank you gesture. Lynn excused herself.

150\$ Gift Certificate to Sporting Intentions. (Karla to pick up)

Steve's off-beat suggestion was to name the building after him, which was also accepted enthusiastically.

### **3. Review of Events Guidelines and vote**

Lynn moved that the board accept the policy as tabled. Bob seconds.

Discussion:

Is this policy subject to appeal? Yes, just like every other BPEI policy, it is open to appeal with our appeals process found on the website.

Will there be a letter of introduction/ cover letter with this policy? Yes, in particular to explain that this is intended as a guideline to assist athletes in planning for events. It's not an exclusionary document/ not meant to discourage athletes from participating. It will include a reminder to keep a personal account of training, to keep in constant communication with your coach, to keep this policy with your athlete package. Also to include a reminder of the formal appeal process.

There will be an amendment to indicate that Bears Fun Days are to include all members.

President calls for a vote. Motion passed with no contrary minded.

## **Reports**

### **1. President**

Has concerns with the calendar – right now our Brookvale event is March 5 & 6. we will need to discuss this to decide whether to go it without the support of the cadets (keeping it in Feb will allow us to co-host with cadets)

Steve will circulate the calendar.

Wants to approve the calendar at the next meeting.

### **2. Treasurer**

Karla presents reports.

Will follow up on athlete fees

Summer race series is doing really well.

ASFP: approval letter received. Steve sent contract in return.

3<sup>rd</sup> party review required for last year? Lynn read the letter to mean that it is not required.

Karla will circulate the balance sheet periodically through the year.

Alison Moves to accept the report. Becky seconds. Report is accepted.

### 3. Fundraising

Summer race series: 57 participants in total. All prizes were donated. All snacks donated. The trail paint was donated. Expenses: ammo, target paint, corrugated plastic (for paper targets). Estimated income was 600\$.

Lynn was really enthused by the learning opportunities the races provided for young athletes and the increased opportunities for everyone to race. In the end, it was “not even about the money.” Also says she couldn’t have done it without her men.

Planning a Turkey Shoot on Saturday, October 10.

Steve: Well done Boudreaus!

### 4. Membership

63 total

54 athletes

5 supporters

4 Souris Striders

**AXN:** Bob will register Clubs with Biathlon Canada.

### Round Table

Karla: How’s the signing authority coming?

Bob: Held 3 Bears sessions in August, around 6 athletes each session. They’ve been focussed on precision shooting and he’s put the best performances forward to the Buff Shooting Competition.

Shooting averages have increased to around 70%!

Coaching capacity probably lacking (Mentions Steve Morrison is still recovering, and that is a loss to our program)

Lynn suggests that we change the times so that older athletes can help? Excellent, but consistency is key and they tend to be gone several weekends in the winter for competitions. Paul says that range is pretty well handled, and that skiing is where the older athletes could be of most help. Hope to work out something for Wednesday evenings.

Ski purchase: working with Wes at Sporting Intentions for a combined purchase with Mill River. Will include Souris as well.

Small grants program: submitted 2 projects: coach training (bronze/ silver and a gold course) as well as a Give it a Shot for each region.

RBC funding: turned down. Lessons learned: RBC wants partnerships, and we had requested the full amount of money, rather than saying we'd put in some %.

Groomer Proposal: there is a meeting planned with Shane Arbing and the minister and the deputy minister. Bob and Steve will attend.

Fall season: time to crank it up and get the bears enrolled.

Becky: Souris bears paused for summer. Will be partnering with Bob for a Give it a Shot, depends on when they mow the grass. Plans to expand the range. The club received a donation of 6 used pairs of skis from a local summer resident.

Paul: none

Alison: none

Lynn: Got word of a meeting with some Brookvale stakeholders (CPEI and Ruth/ x/c skiing) and the government. A message was delivered that BPEI was looking to take on the running of the site. BPEI was not invited to this meeting.

**Next Meeting:** October 6

**Adjournment:** Bob moves to adjourn.

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**ACTION ITEMS BROUGHT FORWARD:**

**AXN** – There needs to be a club structure committee formed by September 1, 2015

**AXN:** Paul and Lynn to work together this fall and early winter to come up with a plan to present the board in preparation with hopes to apply again in 2016 (ED position)

**AXN:** Table again for next meeting coaching development plan

**AXN** Table and bring it back (officials developing)